

## **Cottonwood Park West HOA Board of Directors**

### **Meeting Minutes - February 21, 2017 @ 6815 Camelia Court**

**In Attendance: (alphabetical order) Max Bigelow, Dean Carpenter, Denise Chamberlain, Meg Masterson, Chester Shans, Greg Vente, Nick Whitaker**

**Opening 6:35pm**

**Introduction of Guests:** No Guests

**Previous Minutes** - December minutes approved through email

### **Managers Report (Dean)**

Home Sales Update

- Status letter for: 6963 Totara Place
- Homes for sale: 6963 Totara Place

Complaints: None

Requests

- Paint request - 6905 Conifer Court - approved by manager

Non-request

- Window change at 7552 Nikau Dr without approval

Financials

- 34 paid full year, 2 @1 quarter and 1@ 2 quarter
- Dean briefly reviewed HOA balance sheet and suggested moving money from checking into savings
- Dean brought up cost of HOA phone and Nick suggested replacing existing phone with a google voice phone

### **Maintenance Report (Dean)**

Tree Removal

- St. Vrain Arbor care to remove the cottonwood toward the totara entrance in Central Park the 1st week of March. Path will be blocked by equipment, neighborhood will be notified.

Swingset Seats

- Dean mentioned the seats on the swingsets are cracked, board agreed to look into replacement swings

### Basketball Court

- Dean stated previous estimate from St. Vrain paving for resurfacing basketball court was close to \$4000.00, Nick offered to look into other options and get more quotes for resurfacing.

### Volleyball Court

- Per Greg renting a tiller from local shop in town costs \$80.00/day
- Board agreed this should be a volunteer community project

### Park Signs

- Park signs need to be repainted. Chester has the old paint that was used for the signs.
- Denise mentioned the signs would need to be scraped and primed and suggested using exterior paint.
- Nick volunteered to look into obtaining paint for this project and suggested getting the boy scouts involved
- Dean to contact the boy scouts to explore possibility of community project, otherwise will look for neighborhood volunteers

### **Website (Chester)**

#### Webmaster Update

- Chester is looking for a new leading story to put on the site
- Dean asked about tracking hits and Nick agreed that would be valuable information

### **Landscaping Committee (Denise)**

#### Progress Update

- Denise met with Stacy from CoCal earlier today and walked the grounds, discussed climate change and future needs
  - Denise emphasized the concern of future water needs and mentioned that Stacy suggested an assessment be done on our cistern.
  - The cost of drilling a well vs Left Hand Water supplying a tap were mentioned
- Denise explained the landscaping committee is going to meet before next month's HOA meeting to put together a survey that will go out in an effort to involve the community and get an idea of what residents would like to see happen with landscaping
  - Nick suggested setting up a google survey
- Planting trees in central park, foresting an area along 79th street will be discussed by landscaping committee

## NCA Bench

- Nick mentioned the existence of a bench that has been paid for to be placed on the corner of 79th and Niwot
- The board agreed that we are not ready to install NCA Bench and will offer to store it in our shed

## Budget for Connectivity Corner

- Nick asked if there is still LID money available

## **Party Posse (Nick)**

### Next Function

- Nick mentioned there are 37 HOA's in the surrounding area and suggested using Next Door Niwot Group to connect and hold joint events ie fun runs, spring cleaning yard sales
- Meg suggested a movie in the park

## **Old Business - (Nick)**

Basketball Court - See above

Volleyball Court - See above

## **20 year plan (Dean)**

### Status and Next Steps

- Dean suggested posting on website, board agreed

## **New Business (Nick)**

### Lesley

- Nick mentioned a future memorial service is planned to be held at Coot Lake and board discussed establishing a tree memorial

Local HOA event coordination and consolidation ideas (see above under party posse)

### Next Door Niwot

- Nick invited residents to Next Door Niwot

## Meeting Communications Guidelines

- Nick mentioned he has been researching different formats and strategies for organizing/running efficient and productive meetings and will be sharing information with the board.
- Board agreed it is a good idea to have a more regulated/formatted meeting

### **Around the Room**

- Dean shared thank you card from Sharon
- Dean brought up CoCal and making a decision about fertilizer
- Denise suggested checking with CoCal and get info about pre-emergent treatments
- Greg asked that guidelines for home renovations be added to the next agenda

### **Action Items**

- Dean to notify residents when central park path will be blocked for tree removal
- Dean to review CoCal contract and follow up with pricing
- Nick to contact Organilawn and review pricing
- Dean to send out 1st quarter due reminders
- Dean to look into replacing HOA phone with google voice phone
- Nick to research basketball court resurfacing
- Dean to look into replacing swings in central park
- Dean looking into organizing painting project with boyscout leader
- Landscaping committee to meet and send out survey to community
- Nick and Denise to set up survey
- Nick will talk to NCA about storing the bench
- Nick will send out meeting communication guidelines

**Adjourn (8:11pm)**

**Next Meeting: March 21st @ 6920 Niwot Square**