

## **Cottonwood Park West HOA**

MEETING MINUTES 05/10/2011

IN ATTENDANCE: Denise Chamberlain, Jeff Lally, Sharon Greene, Dean Carpenter, Randy Blondeau, Justin Zarecki, Doreen Gross, Mat Taylor, Trent Merrifield, Taz Chaudry

GUESTS: No Guest attended

- Meeting minutes from April approved by the board.

### MANAGER'S REPORT:

- **Follow up on any action items:** HOA Manager's laptop is up and running on WiFi. Tree sculpture discussed – there is a Tree Sculpture park meeting scheduled for 4/22/11.
- Financials remain the same – no update this meeting.
- Dues update: 3 houses need to pay Q1 dues; 2 house on the market, soon to be 5 houses for sale.
- Other items: Firehouse is in foreclosure; HOA party set for May 13<sup>th</sup>; Garage sale TBD – July 9th.

### MAINTENANCE REPORT

- Irrigation update: Jeff reports the system is up and running. CPW has a new pump this season.
- Weed Control Scheduling: CoCal will call to schedule – planned: 1 full coverage, 1 spot application. 77 trees received deep root fertilization.

### OLD BUSINESS

- Tree sculpture park: Dean reports progress is in a holding pattern.
- Mailboxes: Mat provided a presentation and board discussed; topics discussed: 3" vs 5" reviewed (5" selected), adequate space for multiple packages, safety of carrier is a primary concern in the design. Board indicated set bolts will be used. Board to get bids for concrete. Jeff and Randy will work together to solidify the mailbox budget. Next step is to send the layout to the USPS (Monty). Sharon to send design to Postal Manager and Traffic Manager to get approvals; Randy to create a timeline for the project. At annual meeting encourage community members to walk to the mailboxes. Board made a motion to approve the location East of the culvert.

### NEW BUSINESS

- Budget: board began discussions of new budget and annual meeting which is 2 months away. Board provided input on what new projects should be on deck (1/2 fences boarding community, zone boxes, Phase II of Mailboxes (planter, benches), Central Park Pruning (safety issue), introduction of organic spraying, Totara road resurfacing (begin discussion of allocating funds in escrow to pay for eventual repavement)
- HOA party in Manila park @ 5pm on Friday 5/13
- Community is commenting that the park looks good.
- CPW Community involvement: Jeff and Denise attended a meeting in Boulder regarding a parking plan in Niwot. They will tag team on this committee. The Niwot Community Association would like to have a CPW rep. to attend meetings. Jeff and Taz will tag team this one.

### INACTIVE/ON-HOLD ITEMS:

- Zone Box Rebuilds
- Niwot Rd. Fences – Niwot Scout Troop 161
- Trash Can Rules – next step

### NEW ACTION ITEMS

- Sharon will send mailbox plan to USPS and Traffic manager.
- Mat will continue working on design plans.
- Jeff and Randy to work together on solidifying a mailbox project budget.
- Randy to timeline Mailbox project and milestones.
- Jeff/Taz to investigate NCA meeting times (attend meetings if they don't conflict with CPW HOA)

AROUND THE ROOM: No additional comments

MEETING ADJOURNED at 8:00 p.m.

Approved 7/12/11